



August 2020

## Nursery Children

Dear Parents and Carers,

I understand that the last few months have been extremely difficult for you and your children and the uncertainty surrounding their start in Nursery. There have been lots of changes throughout the summer holidays regarding safe practice and advice, therefore we wanted to leave our arrangements until later on in the holidays with the hope that when we release this to parents/carers there will be little change and we can reassure you that we have taken every precaution necessary to keep you and your children safe during these unsettling times.

We are continuing to use a one way system in the playground, therefore you will need to **enter** via the gate on Overseal Road (by the Nursery) or the top gate on Charnor Road and **exit** via the gate leading onto the car park. We will still be adhering to social distancing rules, so please read the signs around the playground and help us to keep everyone safe by staying at least 2m apart from other adults. There will also be a parent handbook that will be posted onto our website over the next few days that will explain all of our safety procedures in more detail.

In this letter I hope to explain our arrangements the best I can, however if you do have any further questions then please do not hesitate to email [ForestNursery@forestlodgeacademy.co.uk](mailto:ForestNursery@forestlodgeacademy.co.uk)

To help settle the children into nursery we have decided for transition to divide children into 3 groups with no more than 7 children in each group. This is to aid with social distancing procedures when having parents in the classroom. You will receive an email (to the email address you provided on your application form, if this has changed or you do not receive an email by Monday 24<sup>th</sup> then please call the school office or email [ForestNursery@forestlodgeacademy.co.uk](mailto:ForestNursery@forestlodgeacademy.co.uk) ) informing you which group your child is in and what time slots they have be given.

**On Wednesday 3<sup>rd</sup> September** all children will come in for 45 minutes with **1 family member only**. You will be met at the nursery door by one of the members of staff and you will both have a sticker with your child's name on it (this is so we can recognise you easily and hopefully we can learn everyone's name quicker). Yourself and your child are free to play with all of the equipment and familiarise yourself with the classroom. This is also a time where you can ask the Nursery staff any questions you may have, but please remember to adhere to social distancing rules with any other adults within the class.

**On Thursday 4<sup>th</sup> September** all children will come for the same 45minute time slot, however 1 parent/carer will come into the classroom to settle their children but will then leave the site. The children will then play and get to know the other children in their group and also get to know the adults within the class.





# Forest Lodge Academy

A L.E.A.D. Academy

**Address:** Charnor Road, New Parks, Leicester, LE3 6LH  
**Telephone:** 0116 2871220

[office@forestlodge.leicester.sch.uk](mailto:office@forestlodge.leicester.sch.uk)  
[www.forestlodge.leicester.sch.uk](http://www.forestlodge.leicester.sch.uk)

**Headteacher:** Mrs C Caldwell

**On Friday 5<sup>th</sup> September** all children from all groups will come in for a 2 hour session at the same time (AM 9am – 11am and PM 12pm – 2pm). They must be dropped off at the door by 1 adult and are unfortunately not allowed to enter the classroom from this point on, due to social distancing rules.

This 2 hour period will give all children the opportunity to meet other children from other groups and have a longer period of time socialising and exploring before they start for their full session on Monday 7<sup>th</sup> September.

**On Monday 7<sup>th</sup> September** all children will start their full session time. For AM children this is 8.55am – 11.55am and for PM children this is 12.15pm – 3.15pm

All Nursery children will enter via the Nursery door, however unfortunately once the full group is together parents will no longer be allowed in the classroom, therefore they must be dropped off at the door and parents must then move on to allow other children to come in.

Please be assured that although this year some things will look very different, we have worked hard to ensure that all children will have fun in their classroom and will learn through play as they always have done. We look forward to welcoming you all on Wednesday 1<sup>st</sup> September.

Kind Regards

Mrs Meer  
Assistant Head teacher and EYFS Lead

Mrs Caldwell  
Headteacher

